

SOUTHEAST FEDERATION of MINERALOGICAL SOCIETIES -- Score Sheet for BULLETINS

<i>Federation:</i>	<i>Published:</i> Month	Year	<i>Emailed?</i>
<i>Name of Bulletin:</i>		<i>Class:</i> MINI SMALL LARGE NEW EDITOR	
<i>Club Editor:</i>			
<i>Editor's Address:</i>			
<i>City:</i>		<i>State:</i>	<i>Zip:</i>
<i>Club Name:</i>			
<i>Club Address:</i>			
<i>City:</i>		<i>State:</i>	<i>Zip:</i>

ITEMS SCORED: (No penalty for type of reproduction)	<i>Pts.</i>	<i>Deductions</i>
1. FIRST IMPRESSION: Legible, neat attractive (Maximum – 5 points)	5	
2. VITAL INFORMATION: (Maximum – 15 points)		
A. Bulletin title, club name, city, state (on cover or front page)	3	
B. Publication date (cover or page 1, and on each page)	2	
C. Return address on outside cover (mailing area)	2	
D. Editor's name and address	2	
E. Club officers, club address or contact info, dues, purpose, club federation	4	
F. Date, time, place of regular meeting	2	
3. FORMAT/EDITORSHIP: (Maximum – 39 points)		
A. Pages numbered & dated, bulletin name on each page	3	
B. Headings, margins, white space, spacing good; typing neat & clean; Emailed only bulletins – no points deducted for single-column pages	8	
C. Orderly & interesting arrangement of subjects	3	
D. Spelling & grammar acceptable	5	
E. ALL articles credited to writers/publications; borrowed articles credited to writers or publications & dated	5	
F. Info/articles appear correct, no glaring inaccuracies	4	
G. Good use of illustrations (graphics, maps, club logo, cartoons, etc.)	2	
H. Variety of material appears to fulfill needs of this club	4	
I. No apparent copyright violations	5	
4. CLUB NEWS (Maximum – 20 points)		
A. Programs announced, previous program reviewed	3	
B. Highlights or minutes of last club meeting	3	
C. Committee/board meeting reports, president's message	3	
D. Field trips, workshops/classes, community/federation projects	3	
E. Coming events, or calendar of club activities	3	
F. Events/shows/news of other clubs	3	
G. News of members	2	
5. FEDERATION NEWS (Maximum – 8 points)		
A. American Federation News	4	
B. Club's Regional Federation News	4	
6. ARTICLES (Maximum – 13 points)		
A. Education, hobby-related	3	
B. Hints & tips, safety info, book reviews, humor, etc.	3	
C. Original articles and items submitted by club members	4	
D. Articles from exchange bulletins and/or other sources	3	
Total deductions:		
Total Points Awarded:		

AFMS Judge: _____
 Judge's comments on back of sheet

Checked by: _____